FREEDOM OF INFORMATION
APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: City of Hornell
City Hall
82 Main St.
Hornell, NY 14843

Date: _____

I hereby apply to inspect the following record(s) and/or request a copy:

_____
_____
_____
_____

Signature _____ Date _____

Address _____
_____

AGENCY USE ONLY

( ) Approved
( ) Denied _____
_____
( ) Record requested cannot be found
( ) Record is not maintained by this agency

COMMENTS:_____
_____
_____

Signature _____ Date _____

NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY

I hereby appeal the denial to Mayor Shawn Hogan, City Hall, 82 Main St., Hornell, NY. Within seven (7) days of receipt of appeal, he must fully explain in writing, his reason(s) for such denial.

Signature _____ Date _____

COPY COST

Number of Copies (page) _____ x $.25 per page Total $ _____